

Virtual Moderator

ACC Faculty Development Working
Group



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Objective

- Develop a plan for successful moderation in the virtual world
- Review the best practices for lights, camera and audio

Behind the Scenes

- Review the format and the specifics of the session
 - Virtual platform
 - Pre-recorded/Live chat/ Hybrid
 - Objectives
 - Speakers
 - Timing

Meeting the Team

- Set up a meet and greet with the team
 - Discuss the learning objectives
 - Design the discussion
 - Create a text message chain

Session

- Consider creating an introductory slide

Introductory Slide

- Dr. K. Berlacher, University of Pittsburg
 - Virtual Education

- Dr. R Nishimura, Mayo Clinic
 - The Art and Science of Medicine

- Dr. P O’Gara, Harvard University
 - The Role of a Moderator

Session

- Moderate the discussion
 - Summarize the key points from the session
 - Ensure equal participation
 - Address the faculty prior to question
 - Live chat
 - Watch the time

Virtual Moderator

- Key points
 - Session format
 - Timing
 - Team
 - Communicate the learning objectives



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